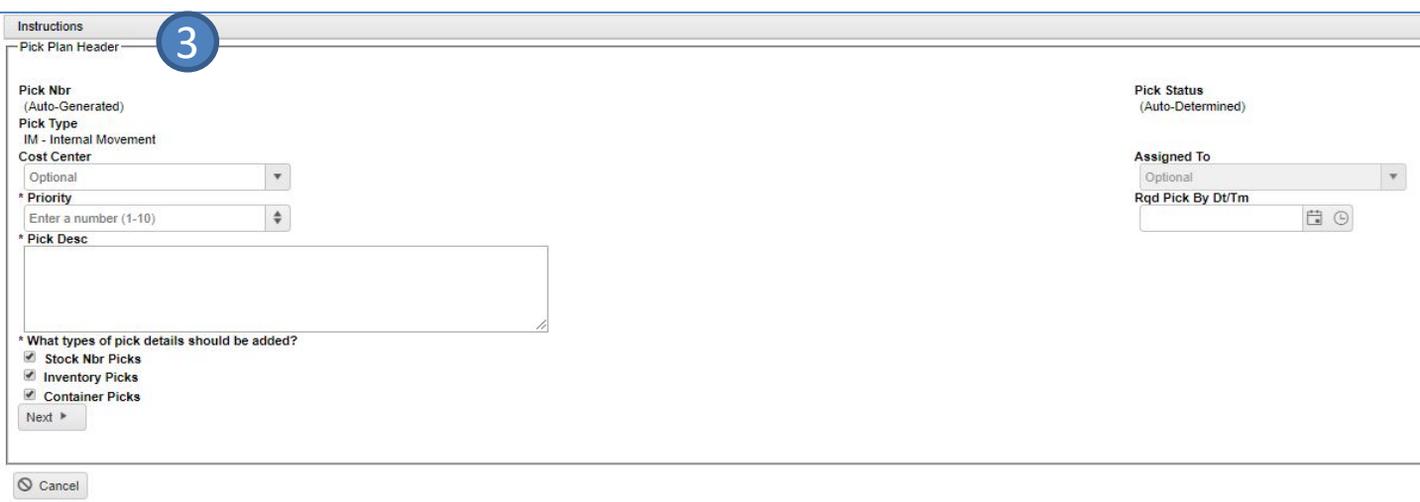
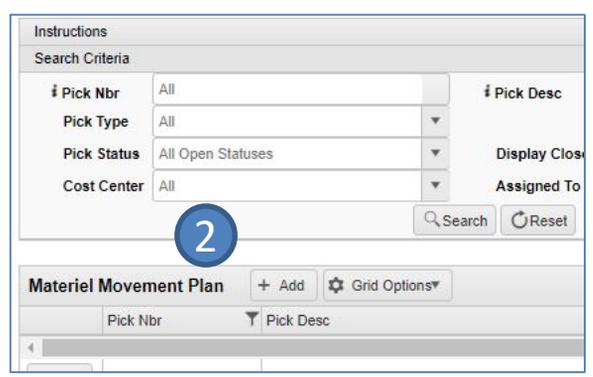
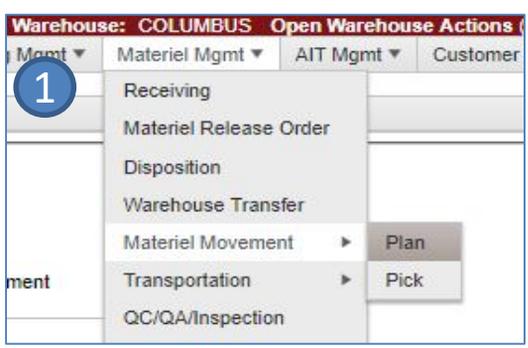




Building a Pick Plan

1. In the DPAS Warehouse Management module, navigate to **Plan** from the **Material Mgmt** menu.
2. Select the **Add** button – The **Material Movement Plan** page displays.
3. This screen provides the ability to add a Pick Plan Request.

The **Material Movement Pick Plan** process provides the ability to create, initiate, cancel, and edit existing Pick requests, as well as assign personnel.



Pick Plan procedure is embedded in other Warehouse processes such as:
 Unit Issue
 Set Kit Outfit
 Warehouse Transfer





Adding a Stock Nbr Pick Plan Request

The **Pick Plan** defines the various parameters of the pick request.

1. Select a **Cost Center** (Optional, See bottom note). The **Cost Center**, although optional on this screen, becomes mandatory as the process goes along.
2. Select the **Assigned To** (Optional) dropdown to display all the **Personnel** assigned to that **Cost Center** to assign the pick request to an individual.
3. Choose the **Priority** of the **Pick Plan**, a number 1-10, to choose which **Pick Plan** will be worked and in what order. The lower the number, the higher the priority.
4. Choose the **Calendar** icon to select a date and the **Time** icon to select a time that the **Pick** request needs to be completed. If there is no deadline, leave this field blank.
5. Fill in the **Pick Desc** box to describe as much or as little of the plan as necessary.
6. Since this **Pick Plan** involves a **Stock Nbr**, leave the **Stock Nbr Picks** checked. This indicates that **Stock Nbr** details will be populated.
7. Double-Check all the details about the **Pick Plan**, then click the **Next** button.

If the **Cost Center** chosen to process the **Pick** is associated to a **Warehouse Ops** work type, the request is routed through the **Material Movement** Plan Pick process. If the **Cost Center** chosen to process the **Pick** is associated to a **Transportation** work type, the request will be routed through the **Transportation** Pick Plan process.

Instructions

Pick Plan Header

Pick Nbr (Auto-Generated)

Pick Type IM - Internal Movement

Cost Center CC1234 - COST CENTER - TRAI... **1**

* Priority 1 **3**

* Pick Desc For Training Purposes **5**

* What types of pick details should be added?
 Stock Nbr Picks **6**
 Inventory Picks
 Container Picks

Assigned To Optional **2**

Rqd Pick By Dt/Tm **4**

Next **7**

Cancel





Adding a Stock Nbr Pick Plan Request cont.

8. Select the **Add/Update Picks** button, which will open the **Inventory Selection** pop-up window.
9. Search the **Stock Number** needed for this pick request using whichever search parameters help filter the results.





Adding a Stock Nbr Pick Plan Request cont.

10. Once, the **Stock Number** has been found, click inside the **Selected Qty** field to increase the amount of the **Stock Number** you are planning to move.
11. Once the **Selected QTY** is correct, select the **Take Selected** button.

Inventory Selection

Stock Nbr: ...

Location: ... # Container: ...

Item Desc:

Additional Search Filter Criteria

GFM Contract Nbr: ...

Min Qty Rqd: Cond Cd:

Additional Info:

Available Inventory Selected Inventory

Total Qty	Stock Nbr Allocation Qty	Inventory Allocation Qty	Available Qty
25	3	16	6

Inventory Selection Grid Options

Selected Qty	Qty	Reserved Qty	Available Qty	Stock Nbr	Item Desc	Cond Cd	Location Id	Container Id	Owning C
10	<input style="width: 40px;" type="text" value="1"/>	0	1	1005000179539	PAWL_AMMUNITION FEE	A	ABC123		HC1001
<input type="checkbox"/>	0	3	0	1005000179539	PAWL_AMMUNITION FEE	A	1999		HC1001
<input type="checkbox"/>	0	1	0	1005000179539	PAWL_AMMUNITION FEE	A	JCK STOCK LOC 1		HC1001
<input type="checkbox"/>	0	1	0	1005000179539	PAWL_AMMUNITION FEE	A	FRONT DESK		HC1001
<input type="checkbox"/>	0	1	0	1005000179539	PAWL_AMMUNITION FEE	A	NARNIA		HC1001
<input type="checkbox"/>	0	6	0	1005000179539	PAWL_AMMUNITION FEE	A	12354		HC1001
<input type="checkbox"/>	0	1	0	1005000179539	PAWL_AMMUNITION FEE	A	DOCK 42		HC1001
<input type="checkbox"/>	0	3	3	1005000179539	PAWL_AMMUNITION FEE	A	2		HC1001
<input type="checkbox"/>	0	3	0	1005000179539	PAWL_AMMUNITION FEE	A	SEM STOCK 2		HC1001
<input type="checkbox"/>	0	1	0	1005000179539	PAWL_AMMUNITION FEE	A	6A02		HC1001
<input type="checkbox"/>	0	1	1	1005000179539	PAWL_AMMUNITION FEE	A	MLB01		HC1001
<input type="checkbox"/>	0	2	2	1005000179539	PAWL_AMMUNITION FEE	A	1A-A1		HC1001
Total:									

Take Selected 11





Adding a Stock Nbr Pick Plan Request cont.

12. Check the **Change Destination** box to plan where the asset will be moved.
13. Choose a **To Location Type** from the drop down that matches what type of location move you want to accomplish.
14. Choose a **To Location** by selecting the browse button.
15. Choose **Select** next to the Location that matches the movement type.

Stock Nbr Picks

Selected Stock Nbr Picks

	<input checked="" type="checkbox"/> Change Destination	Stock Nbr	Cond
<input type="button" value="Delete"/>	<input checked="" type="checkbox"/>	1005000179539	A

Destination: Check row(s) under "Change Destination" to apply destination changes to (optional).

To Location Type

3 - Stock

To Location

Optional

Set Destination

Location Browse

Instructions

Search Criteria

# Facility Nbr	All	Location Id		Location Desc	
Location Type	Stock X	Dehumidified	All	Status	All
Outdoor	All	Temperature Controlled	All	Hazardous	All

Location Browse

Select	Location Id	Location Desc	Location Type Cd
<input type="button" value="Select"/>	12354	THE CREEK	3 - Stock
<input type="button" value="Select"/>	1999	SECURITY FENCE	3 - Stock
<input type="button" value="Select"/>	1A-A1	FIRST DECK ILO WAREHOUSE	2 - Issue, 3 - Stock
<input type="button" value="Select"/>	1A-A2	FIRST DECK ILO WAREHOUSE	2 - Issue, 3 - Stock
<input type="button" value="Select"/>	1F-A1	ILO CAGE	2 - Issue, 3 - Stock
<input type="button" value="Select"/>	1F-A2	ILO CAGE	2 - Issue, 3 - Stock
<input type="button" value="Select"/>	2	STOCK LOCATION 2	3 - Stock
<input type="button" value="Select"/>	2119	TRAINING ROOM	2 - Issue, 3 - Stock, 9 - Indiv Issue
<input type="button" value="Select"/>	35ASTOCK	BLDG 35A STOCK	1 - Receiving, 2 - Issue, 3 - Stock, 11 - Return





Adding a Stock Nbr Pick Plan Request cont.

16. Once the location is selected, choose the **Set Destination** button to fill in the **To Location**.
17. Ensure the **To Location** is filled in with the desired location (Far Right column).
18. Choose the **Finish** button to complete the Stock Nbr Pick Plan.
19. Once the **Plan** is complete, the user will be directed back to the Materiel Movement Plan screen and can choose the **Pick** button to begin the Materiel Movement Pick process.

Instructions

Stock Nbr Picks

	Change Destination	Stock Nbr	
<input type="button" value="Delete"/>	<input checked="" type="checkbox"/>	1005000179539	

Destination: Check row(s) under "Change Destination" to apply destination changes to (optional To Location Type

3 - Stock

To Location
 2119

Set Destination 16

Finish 18

17

To Location	T
2119	

Transportation Pick

	Pick Nbr	Pick Desc
<input type="button" value="Pick"/>	WHCP2019157000001	Unit Issue Pick for Request Nbr WHCUI2019157000001
<input type="button" value="Pick"/>	WHCP2019162000001	Training environment
<input type="button" value="Pick"/>	WHCP2019162000002	lkbj
<input type="button" value="Pick"/>	WHCP2019168000001	For Camp Hill Class 6/18/19
<input type="button" value="Pick"/>	WHCP2019203000001	For training purposes

